



Council of Education's

Estd :1971

Night College of Arts and Commerce, Kolhapur

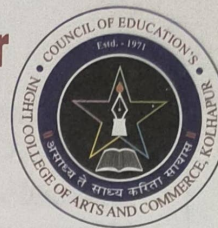
649 'C' Ward, Ravivar Peth, Azad Chowk, Kolhapur 416 002

(Affiliated to Shivaji University Kolhapur) (An Autonomous College)

NAAC Reaccredited with 'A' Grade (CGPA-3.12)

www.nightcollegekolhapur.in
nightcollegekolhapur@gmail.com

Off. (0231) 2640157
(Prin.) 8805909873



(Founder - Padmashri Deshbhakt Dr. Ratnappanna Kumbhar)

Sou. Rajanitai Magdum
President

Dr. Vishwanath Magdum
Secretary

Prof. Dr. Uttam Patil
(M.A., Ph.D., SET)
Principal

Outward No.:

Date : 30/06/2025

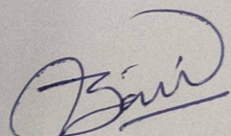
INTERNAL QUALITY ASSURANCE CELL

Date of Meeting: 30/06/2025

Action Taken Report

Sr. No	Agenda Item	Resolution	Action Taken
1	To discuss about Teaching Plan	Thorough discussion on Teaching Plan for the academic year 2025-26 took place and it was decided to design teaching plans by taking following matters into consideration 1. There will be proper format for preparing teaching plans. This includes modules, duration required to teach particular topic, methods used for teaching such as lecture method, group discussion, field visit etc. and along with core values, purpose and learning outcome, Remedial Teaching should be mentioned in teaching plan. 2. Teaching plan should be kept as scanned document in PC and be submitted to the Teaching Learning Committee of the college. 3. Before submitting it must be noted in the inward-outward register. It was decided to prepare 180 days plan.	All departments prepared teaching plan and 180 days plan as per the resolution made in the meeting
2.	To Discuss about activities of the committee.	It was unanimously decided that activities of the committees be prepared according to the format provided by the college be prepared and be submitted by 10 th July 2025	All departments and committees submitted the planning as per the format given by the college.
3	Consideration of Academic Calendar for the year 2025-26	It was unanimously resolved that a separate committee will be formed for the preparation of Academic Calendar	Separate committee is formed for the preparation of academic calendar

4	Organization of State Level Elocution Competition	It was resolved to organize the meeting level elocution competition on the occasion of birth anniversary of Hon. Founder of Council of Education Dr. Ratnappanna Kumbhar	Deshbhakt Ratnappanna Kumbhar State Level Intercollegiate Elocution Competition was organized on 14 th September 2025.
5	Organization of Seminars and Workshops	To inculcate research culture among students and teachers, the meeting decided to take following initiative to organize seminars and workshops. 1. Organization of National Seminar by Department of Commerce. 2. Organization of International Seminar by Department of Sociology. 3. University level lead college activities. 4. Workshop on Research Methodology, Intellectual Property Rights. 5. Workshop will be conducted both in online and offline mode. So, it was unanimously resolved that seminars and workshops on various research and other areas be organized during 2025-26.	All resolutions were taken into consideration and concerned departments and committees acted accordingly.
6	Any other item with the permission of the chair	Following matters were taken into consideration with the permission of the chair. 1. Staff meeting will be held as early as possible 2. Concern about admission of the students. 3. Discussion on 60:40 pattern 4. Adoption of the students under student adoption scheme 5. To start various courses like German Language, Modi Lipi etc. 6. To prepare prospectus of the college for the year 2026-27 meeting will be held in March Allotment of student under Mentor-Mentee scheme	All matters were taken into consideration and respective committees and departments took action as per the direction given by the principal.


Prin. Prof. Dr. Uttam Patil

(Chairman, IQAC)

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Date : 05/12/2025

Outward No.:

INTERNAL QUALITY ASSURANCE CELL

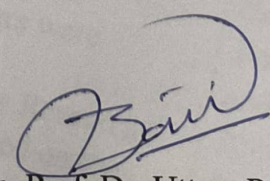
Date of Meeting: 5/12/2025

Action Taken Report

Sr. No	Agenda Item	Resolution	Action Taken
1	To discuss the organization of the national seminar by the department of Commerce.	Department of Commerce and Internal Quality Assurance Cell of the Night College of Arts and Commerce, going to organize one day national seminar on "Skill Development and Entrepreneurship: A Roadmap to Youth Empowerment in Viksit Bharat", on 22nd January, 2026. Knowledge partner of this seminar is Shivaji University Commerce and Management Teachers Association. The meeting discussed, 1. Proposal of Rs.75,000 for funding has been sent to Shivaji University, Kolhapur. 2. Preparation of online brochure, registration form has prepared. 3. Publication of research papers in reputed journal. 4. Tentative table plan and community engagement for sponsorship of the seminar. So, it was unanimously resolved to take above matters into consideration and to make the seminar successful.	Department of Commerce and IQAC has jointly organized one day national seminar on the topic "Skill Development and Entrepreneurship: A Roadmap to Youth Empowerment in Viksit Bharat", on 22nd January 2026.

2	Organization of International Seminar by Department of Sociology.	Department of Sociology is going to organize international seminar on the topic "Society in Transition: Interdisciplinary Pathways for Sustainable Future" on 27 th and 28 th February. Name of Keynote speaker and resource person were in final stage. Rough draft has been prepared. So, it was unanimously resolved that international seminar on 'Society in Transition: Interdisciplinary Pathways for Sustainable Future' be organized on 27 th and 28 th Feb, 2026 successfully.	Department of Sociology and IQAC is going to organize two day international seminar on "Society in Transition: Interdisciplinary Pathways for Sustainable Futures" , on 27 th and 28 th February, 2026. All arrangements regarding the seminar has been made.
3.	To discuss the domain expiry of the college website	It was found that domain name of the college website is expired and new website has been proposed to be created. In this regard following matters were discussed. 1. Website updation committee should function properly for regular updation of the information about college activities. 2. For new website thorough discussion with domain provider took place. 3. WhatsApp group have to be formed. 4. Transparency will be maintained. 5. Login ID will be given to the departments concerned. So, it was resolved that new domain be purchased and when needed and initiative to upload the documents be taken by the concerned departments and committees accordingly.	New domain name for website of the college has been purchased and uploading of the documents required for the website is going on.
4	To discuss the quality assurance in teaching, learning and administration of the college.	For maintaining the quality assurance in teaching, learning and administration following matters were taken into consideration. 1. Regular contact with students under mentor – mentee scheme. 2. Encouragement to the students for merit scholarship. 3. Online lectures to be conducted. 4. Faculty members should submit ASAR within 15 days of the meeting to the office. 5. Short term certificate courses should be conducted by each department. 6. All faculty members should add Principal to their respective WhatsApp groups.	It is decided to submit the ASAR of the faculty members by the first week of the June 2026 and all other matters were taken into consideration as decided.

		7. Administrative staff should also undertake some workshops to maintain quality in the administrative work. So, it was unanimously resolved to act according to the above discussed matters.	
5	To discuss about the preparation and submission of criterion-wise report.	AQAR for the year 2024-25 will be submitted as soon as we receive further direction from the NAAC authorities. All criterion heads were directed to be ready with the departmental activities and committee activities required for their criteria. All information will be stored in PDF format. New activity report will be issued and everyone must prepare report for second half of the academic year 2025-26 according to the newly framed report. So, it was unanimously resolved to follow the direction given by the authority regarding the preparation and submission of AQAR.	College has yet not got any information from NAAC authority regarding the uploading of the AQAR for the year 2024-25, so it was decided to send AQAR as per the direction of the NAAC.
6	Any other item with the permission of the Chair.	Discussion took place regarding the organization of the various activities for upcoming days. 1. Organization of Story Telling and Poetry Reading competition in collaboration with Shivaji University Marathi Teachers Association on 24th January, 2026. Registration fee of Rs.100 for each competition. Prizes will be given by SHIVIM and the college. Organization of 7 days lecture series on Cultural Studies jointly organized by department of Night College, Kolhapur, Swami Ramanandtirth University, Nanded and Shivaji University, Kolhapur. Tentative dates of the series will be from 10th February to 20th February, 2026. Resource Person of this lecture series will be Prof. Dr, Raghunath Kadakane. Recording of this lecture series will be published in the form of book. So, it was unanimously resolved to undertake above activities for the academic and extra – curricular excellence of the students.	Organization of Story Telling and Poetry Reading Competition: As decided Marathi Department has organized Story Telling and Poetry Reading Competition on 24th January 2026. Organization of National Workshop: In previous meeting it was decided to organize lecture series of Kadakane sir but due to his unavailability, Language department of the college, i.e. Marathi and English departments are going to organize National workshop on “PhD thesis Writing”.


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Outward No.:

Date : 18/02/2026

INTERNAL QUALITY ASSURANCE CELL

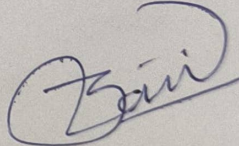
Date of Meeting: 18/02/2026

Action Taken Report

Sr. No	Agenda Item	Resolution	Action Taken
1	To discuss the organization of the international seminar.	It was unanimously resolved that Department of Sociology and Internal Quality Assurance Cell of the Night College of Arts and Commerce, going to organize two day national seminar on "Society in Transition: Interdisciplinary Pathways for Sustainable Futures", on 27th and 28th February, 20206. The meeting discussed, 1. Proposal of Rs. 1,50,000 for funding has been sent to Shivaji University, Kolhapur. 2. Registration form has been prepared. Brochure has been sent to all colleges. Programme Schedule has been prepared, Committees has been formed, many research papers were received. 3. Research papers in Deleberative Multidisciplinary Research Journal having impact factor of 9.99 will be published on the same day of the seminar itself. 4. Table plan and community engagement for sponsorship of the seminar. 5. Richard Axelby from School of Oriental and African Study has been invited as Keynote Speaker for the seminar, he will address through online platform. Pricipal Dr. Mohinder Slaria from Himachal Pradesh and Prof. Dr. Dipti Ranjan Sahu will be a resource persons of the seminar. Prof. D. Shrikant will be a chief guest and Hon'ble Dr. Vishwanath Magdum Sir will be the chairperson of the inaugural session of the function, Prof. Dr. Ramesh Kamble, Dr. Vidyanand Khandagale, Prof. Dr. M.C. Sheikh will be the Chairpersons of the session.	Department of Sociology and IQAC organized two day international seminar on "Society in Transition: Interdisciplinary Pathways for Sustainable Futures", on 27th and 28th February, 2026. Research Papers were published in Deliberative Research USA pro-quest journal having impact factor of 9.999. Total number of research paper published in hardcopy were 76 and the E-Journal is 37

2.	To Discuss about the teaching work in the college.	Meeting thoroughly discussed about the quality of teaching-learning in college. 80% of the students of the college are working students and many of them are working in shifts. So, it's not possible for the students to come college on regular basis. For this purpose, it was decided to take lecture on online mode also and all faculty members are suggested to provide study material. So, it was unanimously resolved that teaching will be done both in online and offline mode.	Lectures taken both in online and offline mode throughout the year.
3	To consider the status of the administrative work in the college.	For effective functioning of the administrative work of the college, following matters were discussed. 1.As there is shortage of clerical and peon staff in the college, sometime it becomes burdensome of work on the available staff. So, there is need for the proper management of the work. 2.Meeting of the administrative staff should be held as and when necessary. 3.Slots have been made to submit exam work. So, it was resolved to distribute the work among staff for proper management of the administration.	Work Distribution among administrative staff has been done.
4	To discuss presentation under incubation centre	College has decided to undertake innovative activity called the presentation of the research paper under incubation. Following matters were discussed under this activity. 1.Above activity will be undertaken by Research Development Committee. 2.Proper time table will be prepared. 3.Research paper will be presented and discussions will be carried out. 4.Proposal of research grant to ICSSR and other funding agency. So, it was unanimously resolved to act according to the above discussed matters.	Initially it was decided to organize paper presentation under incubation centre. Instead of that it is decided to open Incubation and Innovation Centre from the academic year 2026-27. Department of Commerce along with Career Guidance and Placement Cell will take initiative to have start-up activities under this centre.
5	To discuss about the various activities to be organized in upcoming days.	Following activities were discussed to be organized in forthcoming days. 1.International Women's Day. 2.Annual Prize Distribution. 3.Visit to Brick Kiln Workers. 4.World Sparrow Day etc. So, it was unanimously resolved to organize these activities in upcoming days.	The activities like Annual Prize Distribution, World Sparrow Day, Women's Day Celebration etc. has taken place as per the schedule given.

6	Consideration of the Alumni Association's meet.	Meeting of the alumni association will be held within 15 days. Life membership will be of Rs.1000. Board containing the name of eminent alumni will be prepared and displayed in the college. So, it was unanimously decided to take the action as per the discussion.	Re-registration of the Alumni Association and the fees of Rs.500 will be incurred as life membership fees
7	To discuss about the meeting of the Teacher-Parent forum.	For smooth functioning and maintaining the excellence in academic, sports, co-curricular and extra-curricular activities there is need to have co-ordination with the parents. For this purpose meeting of the teacher-parent for the academic year 2025-26 will be held in second week of the march and from next year it was decided to interact with the parents in the month of September. So, was unanimously decided to organize meeting of the Teacher – Parent in the month of September from next academic year.	Parent teachers meet was taken in online mode as there was no response of the parents for offline meet.
8	Any other item with the permission of the Chair	Following matters were taken into consideration with the permission of the Chair. 1.Short term courses from each department. 2.Basic English Speaking Course for Rickshaw Driver. 3.Tourist Guide Course 4. days or 5 days value added course to be conducted.	From the academic year 2026-27 these courses will be introduced.


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Outward No.:

Date : 25/04/2026

INTERNAL QUALITY ASSURANCE CELL

Date of Meeting: 25/04/2026

Action Taken Report

Sr. No	Agenda Item	Resolution	Action Taken
1	To take review of the departmental activities.	Total 125 to 135 activities were undertaken in the academic year 2025-26 by various departments and concerned committees. Marathi department has conducted the highest number 30 quality activities. Notable Activities were as follows. 1. State level Elocution Competition by Department of Marathi. 2. Lead College Activities by Department by Department of English and Geography. 3. National Poetry and Story Telling Competition by Department of Marathi. 4. International Seminar by Department of Sociology 5. National Seminar by Department of Commerce. 6. National workshop by Department of English and Marathi 7. MOU of Language Departments. So, it was unanimously resolved to congratulate the departments for undertaking the quality activities during the academic year 2026-27 also.	Review of the various departmental activities has been taken.

2.	To take the review of the Committee Activities.	For the academic year 2025-26 total 40 committees were established and all committees organized the activities as per the annual plan submitted to the College. So, it was unanimously resolved to congratulate the committees for the activities which is useful for the community as a whole.	Review of the various activities of the committees have been taken.
3	To take the review of the syllabus completion.	All the teachers have covered the syllabus of the papers assigned to them as per the annual teaching plan submitted to the college.	Review of the syllabus completion has been taken
4	To discuss the strategies for admission for the academic year 2026-27.	Admission Committee have formed to define the strategies of the admission. 1. Promotion on the social media through reels and pages. 2. Advertisement through Posters by pasting it in various central and remote places and publishing in News Channels. 3. Visit to the Junior Colleges and Academies. 4. All details of the students will be maintained in the register. So, it was resolved to undertake above strategies into consideration for attracting students to the college.	Action has been as per discussion
5	To prepare the plan of action for the next academic year.	All departments are instructed to prepare the plan of action for the coming academic year. Some of the activities discussed as follows. 1. The Poetry and Story Telling competition will be continued for the coming academic year also. Funding will be made available by the management. 2. Elocution competition which was held on the occasion of the birth anniversary of Dr. Ratnappanna Kumbhar will be continued by the sponsorship amount given various sponsors. 3. National Level seminars will be organized by the Gymkhana Committee and Library Committee. So, it was unanimously resolved that the above mentioned activities be organized during the ensuing academic year.	Decided to act according to the plan submitted by the department and committees concerned

To show gratitude for sponsorship.

Several Prestigious persons from the Kolhapur City were willing to sponsor the Deshbhakt Ratnappanna Kumbhar Elocution Competition organized by Elocution and Debating Committee on the occasion of birth anniversary of Hon. Founder of the Council of Education Dr. Ratnapanna Kumbhar. The following eminent persons.

1. Hon. Adv. Amit Badkar Saheb, Director, Council of Education sponsored the first prize.
2. Hon. Mr. Chandrashekhar Doli Saheb sponsored the second prize for which he has given cheque of Rs. 1,50,000.
3. Hon. Gurudatt Desai has given Cheque of Rs. 1,00,000 for third prize.
4. Hon. Adv. K. S. Gund-Patil announced 4th and 5th Prize.

The cheques given will be deposited in the bank for the tenure of 5 years and the interest amount will be utilized for the prizes.

The meeting expressed deep gratitude towards the above mentioned honourable sponsors. It was also discussed that some activities of relevance should be organized for the workers of Mayura Steels Pvt. Ltd and Walawalkar Kapad Dukan Trust.

So, it was unanimously decided to take the action as per the discussion and for showing gratitude towards this college will also arrange the workshop on Communication Skill, Health Camp for workers of the sponsors.

Decided to act according to the resolution passed.

7 Any other item with the permission of the Chair	Following discussion were made with the permission of the Chair. 1. Website Updation for the year 2023-24, 2024-26 by the end of June 15 and 2025-26 by the end of May, 2026. 2. Each faculty member should publish atleast one book. 3. Projects Proposal to be submitted for ICSSR and other funding agencies. 4. Scholarship should be announced by the each department for meritorious students as given by the Prin.Dr. Uttam Patil sir cash prize of Rs.2000 and Dictionary for the students who stood first in BA-I, BA- II and BA-III. 5. Dr. Bhairav Kumbahar Merit Scholarship of Rs.2000 is also announced for the students standing first in Department of Marathi. So, it was unanimously decided to act accordingly.	From the academic year 2026-27 these courses will be introduced.
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